



42 West 75th Street
Apartment 3B
New York, New York 10023
June 21, 2004

Dear ,

We are so pleased to formally offer you a position at East Bronx Academy for the Future for the 2004 – 2005 school year. Your presence on our faculty will help us to realize our vision for Bronx Children – the creation of a school where students learn by doing real-world investigations using technology and hands-on projects as tools.

We are eager to begin our joint work towards this goal. Therefore, please take the time to take care of the following steps as soon as possible:

- √ Fill out the enclosed offer letter and return it to the mailing address above.
- √ Send your social security number, file number, permanent address and telephone to scrogin@bronxacademy.org.
- √ Check www.bronxacademy.org regularly for updates about summer training opportunities and meeting times.
- √ Make sure that your New York City and New York State licenses are in order: http://www.nycenet.edu/offices/dhr/admin_services/licensing/licensing.aspx.

To celebrate our new team, we are tentatively planning a get-together for Bronx Academy teachers this coming Saturday, June 26th from 11 a.m. to 1 p.m. Frankie and Johnny's Pines Tavern on 1913 Bronxdale Avenue. Please join us for a meal, conversation and inspiration. We look forward to seeing you there.

Our formal summer work session will begin on August 9th and continue through the start of the school year on September 6th. We've tentatively scheduled two weeks of work with our partner organizations – The Salvadori Center and Teaching Matters – and two weeks of curriculum planning and start-up work. A stipend of training rate will be paid. If you are available before August 9th, we would like to get started early. Please let Sarah know your summer schedule.

Sincerely,

Sarah Scrogin & Nichole Campbell, Co-Leaders